

We are offering several payment plan options designed to help you stay on track and manage your tuition with ease. To get everything set up smoothly, simply follow the steps below to establish your payments in Populi.

Option 1: Monthly Payment Plan

First, log into your Populi account. Once logged in, click on *My Profile*, then select the *Financial* tab.

Under the *Summary* section, you will see your current balance. To determine your monthly payment amount, divide that balance by the number of months remaining between now and your final payment due in April 2027.

Example:

If your current balance is \$5,000 and you are starting payment in June 2026, you have 11 months remaining (June through April).

$\$5,000 \div 11 \text{ months} = \454.55 per month (you may round to \$455 for simplicity, with a slightly adjusted final payment if needed).

Next, click on the *Make a Payment* box. Fill out the form completely. Be sure to adjust the payment amount by entering the monthly amount you just calculated, replacing any number that is already in the box. **Leave the Use Payment Plan box set to No.**

Next, set the *Payment Frequency* to *Recurring*. You can customize the specific day of the month you would like your payment to be withdrawn.

Finally, select your preferred payment method, enter your info and submit the form.

Once completed, your monthly payment plan will be successfully set up.

Option 2: Four-Installment Payment Plan

Students also have the option to enroll in a four-payment plan.

To set this up, log into your Populi account, go to *My Profile*, and click on the *Financial* tab. Then select *Make a Payment*.

Where it says *Use Payment Plan*, click *Yes*. From there, you should see the *Four Installment Payment Plan* selected. This plan will be implemented into your account with automatic withdrawals on the scheduled dates provided.

You will receive advance notification prior to each withdrawal so you can plan accordingly.

Option 3: Pay in Full (10% Discount)

Students may also choose to pay their tuition in full by August 14th, 2026 and receive a 10% discount.

To do this, log into your Populi account, click on *My Profile*, and select the *Financial* tab. Then click on *Make a Payment*.

Fill out the payment form completely. Enter **\$4,500** as the *Payment Amount*, select your preferred payment method, and submit the form.

Once your payment is submitted, your balance will be paid in full and you're all set!

If you have any questions, need assistance, or believe any adjustments need to be made on our end, please don't hesitate to reach out—we're happy to help.

Please note that a minimum of \$1,250 in total payments must be reflected on your account by August 14th in order to be enrolled in the Fall 2026 semester. If your account already meets or exceeds this amount, no additional payment is required at this time.

Please also note that any referral bonuses will be applied to your account after the start of the semester, once your referred individual(s) are fully enrolled and present at the school. Your account will be adjusted accordingly at that time.

We're here to support you every step of the way!